

## English Archery Federation

Minutes of the Annual General Meeting of the English Archery Federation held at the Grays Hotel, Telford on Saturday 21 November 2009 commencing at 11.00 a.m.

<b>Present:</b>	Mr Nick Beeson	(NCAS)	Chairman
	Mrs Sheila Harris		Treasurer
	Mrs Sally Allan		Secretary
	Ms Karen McMillan	(NCAS)	
	Mr Reg Press	(SCAS)	
	Mr David Harris	(WMAS)	
	Mr Steve Taylor	(WMAS)	
	Mr Neil Dimmock	(SCAS)	
	Mr Les Smeeton		(EMAS)

### **In Attendance:**

Mr Ted Burnham	EAF Representative to CG Council
Mrs Jane Burnham	
Mr Chris Meering	

### **1. Apologies for Absence:**

Apologies were received from Malcolm Wootton, Adam Guest, Geoff Malyon and Christina Malyon.

### **2. Approval of the Minutes of the Previous Annual General Meeting held on Saturday 22 November 2008**

No matters of accuracy were raised. The minutes were agreed as a true and accurate record and signed by the Chairman.

### **3. Matters Arising:**

Les raised the question of whether the Chairman was going to cover the issue of the bid for funds for a series of major initiatives from Sport England that was in his report. He was concerned that the monies would go elsewhere and needed to know where we stand before he had any conversations regarding this. Nick reported that funding has been secured for a four year project and that the link person is David Reader, who is in the process of putting together the project plan.

There were no other matters arising from the previous Annual General meeting held on 22 November 2008.

### **4. Chairman's Report:**

4a. So another year has slipped past and the Federation continues to grow from strength to strength. Routine matters such as championships, Home Nations and Euronation matches are routine and successful as I am sure we will hear. Where we have had glitches, these have been smoothly addressed. My personal thanks to all the Federation officials and volunteers who make all this possible.

Of course, there is one area of our work that is far from routine. As 2010 approaches, our preparations for the Commonwealth Games intensifies daily and it is incredible how well our organising committee has responded. For all our experience, we are always having to learn, how to balance the requirements of our archers, Sport England, CG England and GNAS. With the current economic situation, more and more demands are being made on the Federation. Our organising committee will deserve their long rest - in a years time.

As I said, the outside world is somewhat bleak at the moment, and the Federation will have to respond. We have already had to approach our members for additional support for recurve archers, and this may happen again as previously secure funding streams are reduced. As GNAS continues to examine how archery is run and governed, we may well be required once again to re-evaluate our position. If this does happen, this time we will be able to do this from a starting point of knowledge, experience and strength.

## **5. Treasurer's Report and Approval of Certified Balance Sheet:**

5.1 The Treasurer presented the accounts, which are attached.

5.2 Sheila asked if in the future all claim forms are with her earlier. If these are not then how could this be dealt with?

5.3 The Chairman thanked Sheila for all her hard work in preparing the accounts which was echoed by everyone at the meeting.

5.4 After discussion, Reg proposed that the accounts be accepted.  
Seconded by Les. Passed Nem Con.

## **6. Consideration of Proposed Programme and Associated Budget:**

6.1 Sheila informed the committee that we need to look at what we require to plan for in the future. There is the shoot-off for the Commonwealth Games that had not previously been considered or built in to the budget.

6.2 There is also an item that has become debatable, in previous years the juniors competing in the Euronations have sometimes been supported by the EAF. With regard to the Senior Euronations, it has only been in the last couple of years that the EAF has been able to support them.

Sheila asked if we would agree to support our archers with flights etc, or do we make them contribute towards their flights?

Les commented that Sport England has helped with finances and that for 2010 we could probably afford to carry on with this support, but we need to make it clear to Regions that this is only possible whilst funding is available.

It was unanimously agreed to let this continue as in the last couple of years.

- 6.3 Sheila then stated that there is nothing else in the budget for recurve archers. If continued support is to be offered we will have to find some more money or take it out of our reserves. It was unanimously agreed that we need to continue to support recurve archers.

As agreed at the October meeting, a letter is in the process of being written to Regions, so each Region has the letter to present at their next meeting. They would then be able to formally have the opportunity to authorise this after discussion with their members and report back by the middle of January 2010.

It was agreed that we approve the programme and that we accept and pass it as a document and submit it to Regions. Sheila will arrange for additional support for recurve archers to be combined with the main budget. Action: Sheila

Acceptance of this proposal was made by Les and seconded by Reg. Passed Nem Con.

## 7. Senior Team Manager's Report

As per report presented at the EAF October 2009 meeting.

## 8. Junior Team manager's Report

Attached

## 9. Election of Officers

- 9a Chairman There were no other candidates for the post of Chairman and Nick was willing to stand, but on the understanding that if he is elected as Chairman of GNAS that he has to stand down in the Spring 2010. Proposed by Reg. Seconded by Les. Passed Nem Con.

9b Treasurer There were no other candidates for the post of Treasurer and Sheila was prepared to stand for another year. Proposed by Reg. Seconded by Les. Passed Nem Con.

9c Secretary There was no other candidate for the post of Secretary and Sally was also willing to stand for a further year. Proposed by Reg. Seconded by Les. Passed Nem Con.

9d Team Selector. The two team selectors, Steve Taylor and Chris Meering were both willing to stand for a further year. Proposed by Dave. Seconded by Reg. Both candidates were re-elected.

- 9e Team Manager Two candidates had applied for this post - Paul Atkins and Christina Malyon. Christina was duly elected to continue for the indoor competition in February and that this position is reviewed at our next meeting once the Commonwealth Games programme is clarified. Applications will then be reviewed for the August Home Nations competition. Action: Sally

9f Junior Manager and Assistant Adam Guest and Jessica were both re-elected for these positions.

Adam in his report asked if he would be able to continue with his ideas for team management. The committee asked if he could present and outline his ideas at the next meeting. Action: Sally

9g Cross Administrator There were three candidates for this post: Jane Burnham, Tony Ikel and Steve Taylor. Jane Burnham was appointed for this post. Proposed Dave. Seconded by Reg. Passed Nem Con.

Action: Sally

9h Webmaster Ted agreed to continue with the post of Webmaster.

9i Field Manager Paul Clark was duly re-elected for a further year. Proposed Reg. Seconded Dave. Passed Nem Con

9j Commonwealth Games Council Representative: Ted agreed to continue with this post. Proposed by Nick. Seconded by Reg. Passed Nem Con.

## 10. Report on the Commonwealth Games Sub-Committee

### 10a Commonwealth Games Council Meetings 2009:

Ted presented his report to the committee.

I attended the Council meeting in April 2009 at Sport England HQ in London. There were a number of items discussed including "The Way Forward", a document on the restructuring of the Management of CGCE and of rebranding the company to bring it into the 21st century. The new logo and website were launched in October 2009. The logo consists of a red lion jumping over the words "We are England", new web site is [www.weareengland.org](http://www.weareengland.org).

Les Smeeton and I attended the AGM which was held on the 5 November where the changes in the way forward document were accepted and the appointments to the new management board were ratified by the Council Members. The annual accounts of the company were also accepted. Presentations to the assembly were given by the CGE Present, Dame Kelly Holmes, and the Chairman of Sport England, Richard Lewis. The minister of sport, Gerry Sutcliffe MP arrived late and gave a short talk about his perspective of sport in the UK. The Queen's Baton was on display at the meeting, having begun its journey around England before going on to all other Commonwealth Countries ending in Delhi for the Games.

Craig Hunter (Chef de Mission Delhi Games) and Don Parker (Sports Director) gave a succinct presentation on the October recce visit to Delhi of all the Team Managers. The visit was a success, all the sporting venues were visited by the appropriate sports and contact was made with the Competition Manager for Archery (Susie) who was responsible for Archery in Beijing. No one became ill on the trip. It was stated that at the Junior Championships held late last year in Pune no one, whilst in the competitors village became ill, but some did when they ventured outside after their competition had finished. Questions were asked by some members about health issues, the reply from Craig and Don was that it was minimal but manageable. Questions were raised about

proposed test events prior to the Games proper. It was stated quite robustly by the top table that should an invited athlete not wish to attend the test events because they have concerns about health issues, then they should be removed from the selection process, although this would be at the discretion of the sports concerned.

Another recent visit to Delhi for the Team Managers is planned for early next year. The Delhi organising committee were visited by the Commonwealth Games Federation (CGF) earlier in the year to check on progress of the construction of venues and as a result of the visit the CGF have taken a more active role with the games organisers in an attempt to ensure that all venues and accommodation will be completed on time.

Next meeting of the Council - April 2010 with the AGM after the Delhi Games so that a report of the Games can be made to the Council.

Ted Burnham. EAF Rep to Commonwealth Games Council. 15.11.09

**10b Les Smeeton. Chairman. English Archery Federation Sub-Committee. Attached.**

10c The Chairman and the Committee thanked the Sub-Committee for all their work during the past year and it was unanimously agreed that the sub-committee carry on with the work that they are doing.

10d Les told the committee that he has a full programme of the Delhi test event and there is concern surrounding this. He outlined the attitude of the archers regarding this event. Some of the archers do not want to go as they have concerns about health issues and the time frame with regard to the fact that if they attend and then become ill that they will not be able to shoot at other major events following this.

The sub-committee have to select a team and Les asked the committee on advice on how do we get a team to go. What do we do if archers will not go because of the above mentioned issues?

Les asked the committee to consider how they would direct the sub-committee to deal with this. He informed the committee that the Commonwealth Games Committee had advised that if they did not go then they should be removed from the selection process.

Sheila put forward that we should insist that archers attend the Delhi test event and if they attend and were subsequently ill, that this should not jeopardize their chances. This proviso should be built in so that on the presentation of doctor's note, if they attend the Delhi test event and become sick there, then this will not spoil their chances.

Proposal: Any archer that refuses to go to the Delhi test event is taken out of the programme. Those that go and return ill and produce a doctor's certificate, then they have an automatic pass through for the first qualifying shoot-off round.

Full support for this proposal was given to the CG sub-committee.  
Proposed by Reg, Seconded by Steve. Passed Nem Con.

**11. Selection of Account Certifier**

11a Sheila proposed that Mrs Betsy Johnson FCA be appointed as account certifier. This was seconded by Nick and passed Nem Con.

**12.** The meeting was closed at 1.30pm by the Chairman as the formal business of the meeting had completed.

Signed as a true record.....

Date.....